

**Borough of Modena**  
**Second Monthly Council Meeting Minutes**  
**May 18, 2020**

**1. Call to order**

President Jennifer Daywalt called to order the monthly meeting, of the Borough of Modena Council at 7pm on Monday May 18, 2020, 7:00 pm at Borough Hall, 5 Woodland Ave., Modena, Pa.

**2. Salute to the flag**

**3. Roll Call**

Secretary Cloud conducted roll call. The following were present during the FB live meeting: Council President Jennifer Daywalt, Council Vice President Beau Tilghman, Council Members Nicole Ewing, Stephen Juhas and Blaise Frost. On the conference call were Mayor Antoinette Johnson, and Secretary Victoria Cloud. Absent were Council Members Clayton Ayers and Elizabeth Sinton.

**4. Approval of Minutes**

Council member Frost made a motion to accept the May 4, 2020 minutes, Council member Juhas second, all in favor, motion passed.

**5. Public Comment**

None

**6. Council and Committee Reports**

**6.1 President Report**

- President Daywalt and the County confirmed one Corona virus case in the Borough.
- Borough census report is at 20 % participated. Once the County reopens Census volunteers will go door to door. Borough needs 100% participation for Federal funds, grants and support to states, counties and communities are based on population totals and breakdowns by sex, age, race and other factors.

**6.2 Mayor Report**

- Mayor Johnson passed a proclamation to lower the Borough's American Flag until May 26, 2020 in honor of the passing away of former Mayor William Johnston.
- Mayor is now requesting approval to pay the balance of the MS4 survey to LTL. Council discussed at the May 4 meeting, not to pay until Finance Committee meets.

### **6.3 Parks & Recreation Report**

- President Daywalt is postponing the June birthday bash celebrating the Borough's 99<sup>th</sup> birthday and all other events, due to the Corona Virus status.
- President Daywalt will send a survey to the residents to ask what activities and events they would like, along with what kind of park items they would like to see. P&R Committee will hold a meeting soon to talk about events and the survey.

### **6.4 Streets Report**

- VP Tilghman reported that Mr. Justin Owens has been hired for the PT PW position.
- Baker St. again needs patching. Once a Roads Grant opens, the Borough will apply.
- Both trucks are still having problems. At least one needs to work properly. Still waiting on the lawn mover to be returned from being worked on.
- Streets Committee along with Justin Owens will put together a 'wish list' of equipment, tools and items needed in the garage.

### **6.5 Finance Report**

- Council member and Finance committee member Frost stated that costs need to be cut down with LTL's engineering. Borough is in the red, income does not meet expenses. One reason at this time is due to the additional TMDL 'surveying' report that needed to be done as part of the MS4 report. This surveying has not been done in years and is required by the County yearly.
- Finance committee stated that the Sewer account has surplus funds. The Sewer committee will have to get together with Butch to discuss:
  1. Have Pipe Data come in and view S. Brandywine Ave.
  2. Pay 2 years off on PennVest.
  3. Make repairs throughout the Borough.
  4. Have meters installed; Council not interested in this option
- Treasurer reported that there are 2019 unpaid Refuse & Sewer due. She will compose a letter to residents telling them they have 60 days to pay, if not, she will submit them to Portnoff.
- Finance Committee needs to meet with LTL to determine how to cut down on Engineering and general costs.
- Over all at this time, the budget looks good per the Committee and Treasurer compared to last year. Budget needs to zero out at the end of the year not to be in the hole.

### **Bridge Project Update**

- On Tuesday May 12, 2020, Veterans, VSP Engineer, Borough Inspector and President Daywalt took a walk thru the completed area. They commented that it 'all looks good', signed off on their permits, and will hand off to PENNDOT for final inspection. Soon the final balance will be submitted to the Borough then to the County for final payment.

- A question was brought up why there is a 'no left hand turn sign' when coming off Union St. onto S. Brandywine Ave. PENNDOT said this is a controlled area with a 'bad sight line' they installed the sign due to liability.

### **Mode House Update**

- President Daywalt and VP Tilghman secured the building. The Mode House property and its grounds are closed to the public. No one should be walking on these premises without approval from this council.

### **7. New Business**

#### **Hiring of Public Works Employee**

- Mr. Justin Owens was voted on at an Executive Mtg. Four members present, three yeas - President Daywalt did not vote due to Mr. Owens being a very distant relative. Justin will start week of May 20, 2020. VP Tilghman will tour him around the Borough, garage and show him what needs to be done. Secretary Cloud will put together his new hire packet.
- Council member Juhas mentioned that Meredith Court needs another streetlight in the center of the road. President Daywalt stated that they are expensive. Secretary Cloud will email Greg Vietri to get a quote.

### **Meeting Adjourned**

- President Daywalt requested a motion to be made to end meeting. Council Member Frost made motion, Council Member Juhas second, all in favor, motion passed. Meeting ended at 7:39 pm.

### **Next Council Meeting:**

Monday June 1, 2020 @ 7:00 pm

**President:**

**Secretary:**

**Date:**