

**Borough of Modena**

**5 Woodland Ave PO Box 116 Modena, Pa 19358**

Annual Business Registration

**Property Address** \_\_\_\_\_

Registered Company Name \_\_\_\_\_

Fictitious or DBA name (if applicable) \_\_\_\_\_

Owner/Company Representative Name \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

If building is rented/leased, name of landlord \_\_\_\_\_ Phone # \_\_\_\_\_

Please describe the nature of business  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# of Employees/Contractors for this location \_\_\_\_\_ # of bathrooms \_\_\_\_\_

Typical hours of operation \_\_\_\_\_ Security/Fire Alarm on Premises \_\_\_\_\_

*If applicable* - Septic Tank servicing company \_\_\_\_\_ Dumpster servicing Company \_\_\_\_\_

Property Insurance Carrier \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

Please submit a list of hazardous materials/chemicals and location(s) on property that emergency services should be aware of.

*While not required, please consider submitting a simple drawing showing Exits, Utilities, locations of hazardous materials/chemicals or other information that would be valuable to Fire/Police in the case of an emergency.*

Signature of Owner or Authorized Representative \_\_\_\_\_  
Date \_\_\_\_\_

Date Rec'd \_\_\_\_\_ by \_\_\_\_\_ Payment (attach copy)

Information matches current U & O on file? Yes or No Last U & O issued \_\_\_\_\_

Any action needed \_\_\_\_\_

*Annual Business Registration is due by Sept 1<sup>st</sup>, payment due at time of registration. See current Fee Schedule for costs.*