**Borough of Modena**

**Monthly Council Meeting Minutes**

**October 7, 2019**

1. **Call to order**

President Jennifer Daywalt called to order the monthly meeting, of the Borough of Modena Council at 7pm on Monday October 7, 2019 at Borough Hall, 5 Woodland Ave.,

Modena, Pa

1. **Salute to the flag**
2. **Roll Call**

Victoria Cloud, Secretary, conducted roll call. The following were present:

President Jennifer Daywalt, VP Beau Tilghman, Council Members Liz Sinton, Nicole Ewing,

Blaise Frost and Mayor Johnson. Clayton Ayers and Chris Corle were absent.

President Daywalt presented council a resignation from Chris Corle dated September 21, 2019.

Per Hudson Voltz; written or digital is acceptable and should be exhibited into the minutes along with council to read, which secretary did. Council member Beau motioned to accept his resignation, motion was seconded by council member Nicole, all agree, motion carried.

1. **Approval of Minutes**

* Council member Liz motioned to accept the September minutes with (1) correction. Motion was seconded by council member Nicole, all agree, motion carried.

1. **Public Comment**

* Mr. Alex Gilfillan presented council a quote to purchase the Borough’s parcel for sale on Lloyd Ave. Council and Hud will review it. Mr. Gilfillan also stated that he and the owner of 103 North Brandywine have signed a tentative agreement of sale. Once settled, in or about 6 weeks, activity on the property will start. President Daywalt stated that the Borough and Codes will work with him on all the inspections due.
* Tony Refaat who purchased Alex & Jerry’s bar stated that he would like to make changes on the current zoning there. He plans to submit plans to the Borough for review.

1. **Written Reports**
   1. **Treasurer’s Report**

* Council reviewed the report, no comments.
* An invoice from Abacus Surveying with payment of $1,750.00 was presented to council for review. This is the survey for land at the Mode House.
* Deb will have a draft of the 2020 budget for the November meeting for review.

Council to approve it in December.

* 1. **Payment of Bills**

- Council member Blaise motioned to have all bills paid along with the one to Abacus Survey, motion was seconded by Nicole, all agree, motion carried.

* 1. **Police and Fire Departments**

- Council reviewed with no comments.

* 1. **Sewer Flow report**
* Council reviewed report, numbers are much better.
  1. **Code Enforcement Report**
* Council reviewed. Not much activity for the month of August.

1. **Council and Committee Reports**
   1. **President Report**

* President Daywalt attended a WCCCOG meeting along with 11 other municipalities to help recognize the Brandywine Conservancy Group. Their group has helped Modena with several projects and given direction on how to find additional grants.

Discussion was to work as a group to help each other with Ordinances, solid waste, Grants etc. In 2020, Borough of Modena will need to designate (2) representatives who will be attending these meetings as they are scheduled due to quorum not being met regularly at these WCCCOG meetings.

* President Daywalt mentioned that the CRP Grant article was in the Daily Local News paper.
* President Daywalt spoke with Jeff Morrison (Union St.) His engineer is putting together designs for a laundry mat for council to review. President stated that the Borough and codes will work with him on all the inspections due.
  1. **Secretary Report**
* Nothing to report.
  1. **Mayor Report**
* Is working on a Grant for the Mode House cleaning its surrounding property.

PECO = $10K specifically for lot property cleaning only. Grant will be submitted by October 30, 2019.

* 1. **Streets Report**
* Both trucks need inspection by the end of December 2019.
  1. **Health and Housing**
* Trash contract with Eagle expires December 31, 2019. Bids will be accepted once the RFP is created and posted in paper. Secretary will talk to Eagle into the cost of adding a ‘spring or fall’ bulk day; what that additional cost would be and keeping the monthly bulk.

**7.6 Parks & Recreation**

* 9/28: Community day was cancelled.
* P&R needs sponsorship; requesting $100 from each, please help them find sponsors.
* President Daywalt stated that June 2020 the Borough will be celebrating its 99th birthday. Details on all the events, TBD.
* 10/26: Trunk n Treat. 3pm to 6pm then afterwards at Borough Hall park, costume contest, candy, hot dogs, Maggie Moo’s, along with the final movie night of the year.
* 12/1: Festival of Lights: decorate the tree, Santa’s arrival, cookies and juice, carols.

**7.7 Sewer Committee Report**

- - Report submitted. Comments made earlier in meeting.

* 1. **Historical Committee**
* Mr. Graves spoke. There was a meeting on Wednesday October 9th with the Friends of the Mode House. A lot of discussion, direct questions to him.
  1. **Planning/Zoning Committee**
* President Daywalt is requesting a work session to discuss 2020 Ordinances and updating the fee schedule. Date TBD.
  1. **Civil Service Committee**
* Police contract expires December 2019. Chief stated ‘still negotiating’.
* East Fallowfield prepared a proposal for 24 hour Polices services.

**8.** **Unfinished Business**

- Alex Gilfillan offered a bid of $1,275.00 for the Lloyd property. Council member Blaise motioned to accept his bid, council member Beau seconded, all agree, motion carried.

- Council member Beau recommended security cameras from Lowes. There are 8 of them for the cost of $1,249.00. President will consult with Treasure to find out the amount she allotted; tabled until November.

* **Bridge Project Update:**

Ground breaking will be the week of October 14th. The county will come by and take photos sometime soon. President Daywalt will have a meeting on October 8th at 9 am with Joe Scott to discuss adding speed bumps, park markings, sidewalks and a parking area near the creek, along with the school bus stop to be moved in front of the apartments instead of its current location. At the far end of S. Brandywine the 5 residents there are on East Fallowfield property, they would need to approve the black topping extended down to them.

1. **New Business**

* Borough will apply for a Citadel loan for $50,000.00 upon the fully executed agreement of Sale of Real Estate between 4 brothers Empire and the Borough of Modena. Once the changes are made on the document by Hud’s office, signed by Council President, Secretary and Tony Refaat of 4 Brothers, Deb will take docs to Citadel to start the process of the loan. Council member Liz motioned to accept the application for a loan with Citadel, have Hud make the changes accordingly, and then council member Beau seconded, all agree, motion carried.
* 2018 Mallie Audit – DECD; final.

**Meeting Adjourned**

* President Daywalt motioned to end monthly council meeting at 9:00 pm, council member Nicole seconded, all agree, motion carried.

**Next Council Meeting**: November 4th, 2019 @ 7:00 pm

**President:**

**Secretary:**

**Date:**