

ORDINANCE NO. 153-2019
AN ORDINANCE OF THE COUNCIL OF THE BOROUGH OF MODENA
CREATING THE MODENA BOROUGH HISTORICAL COMMISSION,
ADDING SECTIONS TO

CHAPTER 12

12-1 NAME;
12-2 DUTIES & RESPONSIBILITIES;
12-3 MEMBERSHIP: TERMS OF OFFICE;
12-4 MEETINGS;
12-5 ASSISTANCE & BUDGET

Adopted by the Borough Council of Modena, on March 18, 2019
By Ordinance No.153-2019

CHAPTER 12-1 NAME

It is hereby established a Commission to be known as "The Borough of Modena Historical Commission"

Section -1 Name.

It is hereby established a Commission to be known as "The Borough of Modena Historical Commission".

Section -2 Duties & Responsibilities.

The Commission shall serve in an advisory capacity for historic preservation and to foster a community appreciation for the historical resources within the Borough, and to accomplish this purpose.

The Commission shall:

1. Identify significant architectural, historical, and natural sites in the Borough, and to maintain a detailed inventory and maps of these historic resources, and to periodically update them.
2. Gather documentary evidence, illustrations, photographs, and other appropriate materials regarding historic resources for inclusion in any inventory of the Borough's historic resources.
3. Create an awareness of the history of the Borough and to advise owners of historic sites of the need for preservation and/or restoration.
4. Research and record the history of the Borough.
5. Research and nominate significant historic objects, sites, structures, and buildings to the National Historic Register of Historic Places with the concurrence of the Borough Council. Nominations will be in accordance with the provisions of the National Historic Preservation Act of 1966, as amended.

6. Prepare appropriate reports for Borough Council or the Planning Commission as the case may be, as well as reports which may be requested by Borough Council.
7. Cooperate with and advise the Borough Council, Planning Commission, and all Borough officials and agencies in relation to the preservation and restoration of significant historic properties.
8. With the prior approval of the Borough Council, apply for technical and financial assistance from appropriate local, county, state, federal, or other entities for the preservation of significant architectural, natural, and historic resources within the Borough.
9. Prepare and submit a yearly report and budget to the Borough Council for sums deemed necessary to carry out the objectives.
10. Cooperate with all Borough officials regarding the possible acquisition and use of significant historic structures and sites, including their research and nomination to the National Register of Historic Places in accordance with the provisions of the National Historic Preservation Act of 1966, as amended.
11. Perform other related duties as may be delegated by the Borough Council.
12. Commit to self-education by attending appropriate conferences and workshops relating to historic preservation to effectively carry out its responsibilities.

Section -3 Membership: Terms of Office.

A. The said commission shall:

1. Consist of a minimum of five members who must be residents of the Borough. The membership of the Commission shall include individuals who have an interest or expertise in history or historic preservation.
2. Be appointed by the Borough Council.
3. Serve a term of office for three years except for the initial term, which shall be two members for two years and three members for three years.
4. Serve without compensation but may be reimbursed for expenses necessary to conduct the responsibilities of the Commission when authorized by the Borough Council.
5. Elect annually a Chairperson, Vice Chairperson, Secretary, and other officers as deemed necessary by the Commission.

B. A vacancy on the Commission shall be filled by appointment by the Borough Council for the unexpired term. The Commission may make recommendations for appointees to the Borough Council for unfulfilled terms and for full terms. The Commission may have the right to establish appropriate committees to assist with research, to lend expertise, and to perform other duties as assigned by the Commission. Each committee shall be chaired by a member of the Historical Commission.

Section -4 Meetings.

Meetings and periodic executive sessions shall be held at intervals deemed appropriate by the Commission. The Commission shall keep records of its meetings and activities, and submit periodic reports to the Borough Council.

Section -5 Assistance & Budget.

In order to carry out its responsibilities, the Historical Commission may, with the prior consent of the Borough Council, utilize any funds, personnel, or other assistance made available by the Borough, County, the Commonwealth or Federal government, or any of their agencies, or from private sources. The Borough Council may enter into agreements or contracts regarding the acceptance of utilization of the funds or assistance with Borough procedures. The Borough of Modena Historical Commission shall submit a proposed budget to the Borough Council during the regular Borough budget process.

Clayton Ayers
Clayton Ayers, President

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Vice President

Beau Tilghman
Member

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Member

Member

Member

Member

[Signature]
Antonette Johnson, Mayor

ATTEST

Victoria Cloud
Victoria Cloud
Secretary